**Nominee**

1. Nominee Information

Name:

Address:

Phone number: (Residence) (Business)

Email address:

**2.** In one sentence, please describe how the nominee meets the standards of excellence required to receive the Chancellor’s Community Recognition Award from Royal Roads.

**3.** Provide a summary of the candidate’s history (or attach a CV). Include careers, degrees held, volunteer activities, etc. *Not to exceed two pages.*

**4.** Describe notable achievements, including other awards.

**5.** Explain the relationship between the University and the candidate.

**6.** Explain how the nominee meets the selection criteria for the Chancellor’s Community Recognition Award.

* Recipients are individuals or organizations with a real and significant connection to the University
* Recipients will have made demonstrable contributions to their communities
* Recipients will have addressed one or more community issues while exemplifying one or more of the following principles:
	+ *Leadership*
	+ *Sustainability*
	+ *Entrepreneurship*
	+ *Conflict management*
	+ *Communication*

**7.** Provide any additional information that you feel will inform the selection process. Attach news articles or releases if applicable.

**8.** References. Provide the contact details of two references for the nominee. Referees should not be members of the nominee’s family.

**Nominator**

Name:

Address:

Phone number:

Email address:

Date of submission:

**Submissions & Inquires:**

By Post: Chancellor’s Community Recognition Award Nominations

Office of the President, Royal Roads University

2005 Sooke Road,

Victoria, BC V9B 5Y2

By Email: president@royalroads.ca

**Nominations are strictly confidential. Nominees are not to be advised that they have been nominated.**

**Nominations are accepted on an on-going basis.**

**For more information on the Chancellor’s Community Recognition Award, please refer to:**

[**http://www.royalroads.ca/news-events/convocation/chancellor%E2%80%99s-community-recognition-award**](http://www.royalroads.ca/news-events/convocation/chancellor%E2%80%99s-community-recognition-award)